

MINUTES OF THE CITY OF MOORE HAVEN CITY COUNCIL REGULAR MEETING ON OCTOBER 18, 2016 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 299 RIVERSIDE DRIVE, MOORE HAVEN, FLORIDA

Council members present: Bret Whidden, Mayor
 Dave McGee, Vice Mayor, Financial Director
 Marc Decker, Councilman
 Patricia Lucas, Councilwoman (ABSENT)
 Jacob Eighner, Councilman

Others Present: Maxine Brantley, City Clerk (ABSENT)
 Melissa Arnold, Deputy City Clerk
 Steve Ramunni, City Attorney
 Jerri Lynn Schlueter, Public Works Director
 Sam Briefman, Water Plant Supervisor

ITEM 1: ROLL CALL:

Whidden gave the roll call.

ITEM 2: INVOCATION AND PLEDGE OF ALLEGIANCE:

McGee gave the invocation; Briefman led in the flag salute.

ITEM 3: ADDITIONS OR DELETIONS TO THE AGENDA:

NONE

ITEM 4: DISCUSS AND/OR APPROVE THE FOLLOWING MINUTES:

October 4, 2016 Regular Meeting Minutes

MOTION was made by McGee seconded by Eighner to approve October 4, 2016 Regular Meeting Minutes with correction. Motion carried.

ITEM 5: PUBLIC HEARING TO RECEIVE CITIZEN VIEWS CONCERNING THE COMMUNITY'S ECONOMIC AND COMMUNITY DEVELOPMENT NEEDS:

Fred Fox states this is the first public hearing for the CDBG Grant. When we started this DEO's time line was to have applications due before the holidays. They are waiting for the Budget Authority out of HUD, the earliest it will be is sometime in January, which means they have not opened or announced the cycle like we thought they would. They are waiting on HUD to give them written budget authority. Communities can apply for anywhere between \$600,000.00 dollars to \$750,000.00 based upon low to moderate income population as of the 2010 Census. You all can apply for \$700,000.00. There are 3 categories that are competitive, one is housing rehabilitation, the other is commercial revitalization, and the third is neighborhood revitalization.

Fox states the process is you form a Citizen's Advisory Task Force, and they met earlier this evening and made their recommendation, and I will give you their recommendation, but I want to get through the Public Hearing first. You are holding your first public hearing after my presentation, then once we know when the applications are due we will schedule the second Public Hearing.

Fox states we can go ahead and open the Public Hearing.

Whidden states the Public Hearing is now open. Fox addresses the audience: is there anyone with any comments or concerns? Terrell Fielder states I would just like to see a grocery store. Fox states if a grocery store showed an interest and needed infrastructure improvements we could go after an economic development grant but you have to have a partner in the business in the application. You cannot develop the site then go looking for a store.

Fox states if there is no other citizen input, the CATF group recommended basically what the staff here has been looking at doing. Jerri would you like to tell them about the project. Schlueter states we are looking to extend sewer service on the North side of town, to pick up on Railroad Avenue and go as far North as the money will take us. Also, there will be some park work, down at the Chalo Nitka grounds to pick up where the Chalo Nitka Committee stops with the replacement of the vendor booths, to repair a phase of those also. Fox states if you decide to go with this project we will have to develop an inter-local agreement with the City and the authority that owns the sewer plant, because they need to agree to accept the lines.

Eighner states how long before you will have an idea of when the application is due? Fox states DEO is pushing to get it done as soon as possible. They have been trying to get it for the last 2 to 3 weeks, but we are looking at January.

MOTION was made by McGee seconded by Decker to move forward with the sewer line project outlined by Jerri Lynn and the Citizen's Advisory Task Force. Motion carried.

ITEM 6: FAIR HOUSING WORKSHOP:

Fox states the Federal Fair Housing Act was initially passed in 1968, was amended in 1988 and amended again in 1995. The Fair Housing Act prohibits discrimination due to race, color, religion, national origin, sex, familial status, or disability. Fox continues to read the Fair Housing Act.

Fox states I have copies of this if anyone would like a copy.

ITEM 7: DISCUSS AND/OR APPROVE ORDINANCE 330 WATER SUPPLY PLAN

Ramunni reads aloud title only.

MOTION was made by McGee seconded by Decker to approve Ordinance 330 Water Supply Plan. Motion carried.

**ITEM 8: DISCUSS AND/OR APPROVE EMERGENCY MANAGEMENT PROTOCOL.
(McGEE):**

McGee states I had this put on here, during the storm there was some confusion as to when the employees would be able to leave or not. I spoke with Steve earlier and I was hoping that we could designate the authority to the Department Heads before the event. But talking with Steve, we should probably have a special meeting. Whidden states we have to have a workshop first. Ramunni states you have various issues, primarily you have a utility and certain things have to happen during an emergency. I think in a broad sense you have to identify what categories for employees, for lack of a better word, what are critical employees, what are non-critical employees, and come up with some form of protocol that you can implement in a situation like that. How you go about doing it is easier said than done, do you study it, do you have a workshop, and do you look at what other jurisdictions do? From a practical stand point this issue is that we don't have a City Manager, so therefor a lot of the tasks that would normally be handled by the City Manager it is more or less done on a Council consensus basis. I think you need to come up with a protocol after you analyze it, in terms of utility components. McGee states so you suggest we have a workshop on it first. Ramunni states yes, and I would like to see if the Florida League of Cities may have some suggestions on protocol or criteria that they would be able to provide us with and what other similar Cities do.

ITEM 9: REPORT OF OFFICER.

9A: Public Work Director

Schlueter states under Code Enforcement, I did meet with the Building Official and I am working on building my forms. I do have a couple questions for Steve, but we are moving forward with him. They do have an enter-local agreement with the City, so he is also the Building Official for the City, so he can sign off on papers and he can do stuff representing the City as a Building Official. Also, tomorrow afternoon, the contractor that is going to be doing the demolition of the Glades Inn, well I'm not sure if he has been awarded the bid, but he is going to be here, and Kevin and I are going to meet with him about the Lundy's Building. The Rice Motel on their sewer hook-up, the motel portion is hooked up, and he is continuing his lines to the end of the park to get the rest hooked up. The drainage behind the Dollar General and Ahern's, the County started on that yesterday. I had to leave early so I don't know if they got finished. Bryant states yes. Schlueter states the signs for the marina are ready, she is supposed to bring them tomorrow. The mowers were delivered yesterday; Steve still has to build a cover for them, so they are not actually in use right now. A quick update on the Chalo Nitka grounds, they have started to paint the pavilion, they have painted the red iron. They are going to be painting the building except for the back portion, because I figured next year we will be working on that, so they will be painting the front and the sides. I wanted to ask the Council on how they feel about the color scheme for the building, have them paint the building to match the rodeo grounds and the Doyle Conner Building, with the white and the green. All Council agrees. Schlueter states the stage has been completed, we have extended the roof; they are supposed to be back today to finish putting on the tin. Thornton Trees will be coming to plant 3 new big oak trees. They should be completed by the end of the month.

Decker states I know we have a couple of marina renters that would like to see some cleats put in there. Schlueter states yes we have them; we just have not got to it yet.

McGee states anymore word on the 29 acres. Bryant states that is a question I need to talk to Steve about. Our ordinance says if more than 50% of the lot is grass, then he has to mow it, but if it is less than 50% and mostly trees then he doesn't have to mow it. Kelly has mowed it and says there are more than 50% trees in there. I think we need to revisit our ordinance. McGee states yes, we need to do something it needs to be cleaned up.

9B: City Attorney.

NONE

9C: City Clerk.

Arnold states Maxine had talked to you at the last meeting about the Food Truck Invasion. He wants to come on a monthly basis and we just wanted to run it by the Council before we gave him answer. He would like to come on the 4th Wednesday of each month; it wouldn't affect meeting nights or anything like that. Whidden states as long as he has all the proper insurance and things I don't have a problem with it. Eighner states I did attend the one in Clewiston last night and it was very nice. Everything was clean and the food was great.

9D: Craig A Smith.

NONE

9E: CAS Governmental Services

Vanassche states we finally have a draft agreement from DEP for the Avenue R Storm Water Project. The Delegation meeting has been set up for January 6th at 4:00 p.m. in the County Commissioners Chambers. We will have to have a packet together by mid-December.

9F: Water Department Supervisor Reports:

Briefman states I will not be discussing number 1 on my report tonight, I have some more data to turn in. Next on the list is the chemicals, I have been talking to the Council about the trial chemicals we have been using to replace GE. Here is a list of the pricing and the savings by switching, so we are going to switch to the new company.

ITEM 10: APPROVAL OF BILLS IN THE AMOUNT OF \$125,624.79.

MOTION was made by McGee seconded by Decker to approve the bill submitted list in the amount of \$125,624.79 with the addition of \$17,617.50 for the mowers, \$6000.00 for Thornton Trees and \$4500.00 for the painting at Schlueter's request. Motion carried

Eighner states I have a question about one of the bills, Edward Cardona, Conflict man for \$600.00, what is that? Schlueter states he licensed with DOT, the 2 panel boxes that we have at the 6th Street light and the 10th Street light, they have to be calibrated every 6 months.

Schlueter states I actually have some bills that I need to add. Where we got the 2 new lawn mowers yesterday, because this is coming out of gas tax money, once you all approve it, it has to be approved by the County, so it is going to add additional weeks, so I ask that you all go ahead and approve it. It is \$17,617.50. The next one is for \$6000.00 for Thornton Trees for the oak trees. The City is purchasing the oak trees but the Chalo Nitka Committee will be reimbursing the City for the trees. The last one is also for the Chalo Nitka grounds; it is a draw on painting of \$4500.00.

ITEM 11: CITIZENS COMMENTS / GENERAL CONCERNS:

NONE

ITEM 12: MAYOR AND COUNCIL MEMBERS TO GIVE REPORTS:

Eighner states when King Bell started working here, he took the map of the City and divided it into 4 sections. Schlueter states we divided it into 4 quarters; we went down 6th Street and used the highway so we had 4 different quarters of the City they set up a maintenance program in. Eighner states what he did was everything to do with electrical; he cleared that section then moved to the next. As far as Code Enforcement goes over on the North side of town, within just last month it is looking a lot better. There is a group of community leaders that have got together and got the money from mosquito control for the tire pick up this weekend, and they are going door to door telling everyone and if they cannot move the tires they are doing it for them. These 3 people are really pushing this and we are pushing code enforcement. I would like to see Kevin do the same thing about dividing it into sections and taking care of it one at a time. I don't mean just code issues, I'm talking about tree limbs, fire hydrants and signs, pot holes, anything that needs to be done and then from there we can move to the next section. This leads me to the trash cans; we know that it will cost \$75,000.00 to provide every resident with 2 trash cans. That can be redefined by a great amount, because a lot of residents don't need 2 trash cans. What I would like to do, if you will entertain the idea, is clean up that first section, Avenue A, B and C, Oakmont, that corner of town. Then see what it would cost to provide just that section with trash cans.

Decker states what about the old garbage truck? Bryant states yes he did call me about it today, I'm sorry she was out when he called me, but I hope we can pick it up next Wednesday. Decker states you realize then once we get it back we want to see it on the road a couple times a month. Bryant states yes. Decker states the other thing I have is since we are slowing up on the mowing, I would like to see some of the alleys and ditches cleaned out, so that they drain. If you could put that on your schedule, I would really like to see that done. Bryant states I am just trying to figure out how to clean it. From what I have seen with what Avant and Archie did behind Ahern's and the Dollar Store with that machine that could be an option. Eighner state did you see that Mr. Decker? Decker states no. Eighner states it is very clean, I mean there in the middle of a field, but I would not have a problem with something like that around my house. Bryant

states our machine would have it torn up more than anything. Decker states did they rent that or did they purchase it? Schlueter states it is in their recycling department, it is county owned but in a different department. Bryant states if we could use one of those we could get a lot done. Decker states can't we rent something like that. Schlueter states yes, we are going to look into it and get some prices. Bryant state you have to have an operator, and I'm not saying that we don't have one that is decent, but you have to be careful in the easements. Decker states yes you have to be careful there are water lines there. That drainage needs to be repaired where it is clogged in all the alleys. Bryant states all the alleys. Decker states yes, all the ones that are clogged up. Bryant states we are not going to go in and clean every alley out. Whidden states some of them are fine. Decker states some are fine, you are right. Get a price on renting one. Bryant states that is a thought, but some of the water meters are too close to go through there. Decker states well you may have to do those by hand.

McGee state check some of the alley roads that have dirt, you may need to fill in some pot holes so they won't tear the garbage truck. Schlueter states ok. McGee states when is the warehouse due to be repainted? Schlueter states it is due for a pressure wash. Whidden states we need to pay attention to that roof, we need to do something with it.

Whidden states the only thing I have is, and we have touched base on it already, have some one look at the benches in the City Park. Schlueter states we have been in contact with Al at the school he is picking out some metal benches that the school is not using that we are going to replace the ones in the park with. Whidden states we also need to look at cleaning or painting some of the playground equipment.

ITEM 13: DISCUSS FINANCIAL REPORTS IF NEEDED:

NONE

ITEM 14: ADJOURNMENT:

MOTION was made by Eighner, seconded by McGee to adjourn. Motion carried.

Melissa Arnold, Deputy City Clerk

Bret Whidden, Mayor

Meeting adjourned at 8:30 pm

THESE MINUTES ARE NOT VERBATIM. IF ANYONE WISHES TO LISTEN TO THE MEETING IN ITS ENTIRETY, DIGITAL RECORDINGS ARE AVAILABLE.