

**MINUTES OF THE CITY OF MOORE HAVEN CITY COUNCIL REGULAR MEETING ON AUGUST 16, 2016 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, 299 RIVERSIDE DRIVE, MOORE HAVEN, FLORIDA**

Council members present:           Bret Whidden, Mayor  
  Dave McGee, Vice Mayor, Financial Director  
  Marc Decker, Councilman  
  Patricia Lucas, Councilwoman  
  Harry Ogletree, Councilman

Others Present:                       Maxine Brantley, City Clerk  
  Steve Ramunni, City Attorney  
  Jerri Lynn Schlueter, Public Works Director  
  Sam Briefman, Water Plant Supervisor

**ITEM 1: ROLL CALL.**

Whidden gave the roll call.

**ITEM 2: INVOCATION AND PLEDGE OF ALLEGIANCE.**

McGee gave the invocation; Briefman led in the flag salute.

**ITEM 3: ADDITIONS OR DELETIONS TO THE AGENDA.**

NONE

**ITEM 4: DISCUSS AND/OR APPROVE THE FOLLOWING MINUTES.**

August 02, 2016 Local Planning Agency Meeting Minutes

**MOTION** was made by McGee seconded by Lucas to approve August 02, 2016 Local Planning Agency Meeting Minutes. Motion carried.

August 02, 2016 Regular Meeting Minutes.

**MOTION** was made by McGee seconded by Ogletree to approve August 02, 2016 Regular Meeting Minutes. Motion carried.

**ITEM 5: DISCUSS AND/OR APPROVE ORDINANCE #331 AMENDING ORDINANCE #323 VACATING RAMEY AVENUE:**

Ramunni states this was continued over from the last meeting. Ramunni reads aloud by title only Ordinance #331.

Ramunni states if you recall from the last meeting, the next item on the agenda is also pertinent to this particular ordinance with regards to the proposed developer's agreement, which I have the original and has been signed by Florida GWI Housing XVII, Inc. and this sets out all the items that have previously been discussed. Also Gene is here with regards to any specifics, because at the last meeting you had some questions concerning the dynamics of the project. The applicant is also here, but what we are going to be doing with regards to Ordinance, if adopted, will vacate Ramey Avenue, and it will clean up some of the old title issues. If you recall I had also told you that there is a discrepancy historically and how much had previously been of record and vacated or not vacated. Eventually what the ordinance does is make the recitations under Florida Statutes that the portion of the road way that is being vacated is not needed by the City. If you recall there is a site plan, and I will refer to Gene or Tommy on this, there is going to a new legal description for the potable water line that is going to be relocated at the expense of the developer. That is the parameters of the Developers Agreement. Schriener states these are the plans we are approving.

McGee states Gene or Tommy, our water lines or their water lines as far as accessibility by the City, that is what I was wondering about last time. Schriener states this is the final set of plans. Ramunni states which by the way the plans are an exhibit to the Developers Agreement; technically we are incorporating the revised plans into the Developers Agreement. Schriener states this set states for construction, this is the set we are approving. Ramunni states I think I had references that as July 26, 2016. Schriener states no it is August 2016. Ramunni states ok I will have to make that change. Schriener states it shows the 8" water line, all the drainage is now guttered and brought to the back. We actually put in little drain lines in the sidewalks so there will be no flooding on the site. They lowered the sidewalks so it will now sheet flows right across the pavement to this retention area. The existing 6" water line will be abandoned, there will be grease traps at every building, and it is my understanding that the gravity sewer system will stay as a private system and pump into our system. Whidden states now having said that, the water line, once it is completed, we will take it over and it will be built to our specs. Schriener states that is correct. McGee states and we do have access to it. Schriener states yes. Whidden states now the sewer lines, they are going to stay their responsibility? Schriener states yes, that is the way I understand it. Whidden states anything inside 10<sup>th</sup> Street it going to be theirs. Schriener states yes and including the lift station. Tommy Perry states the sewer system is built to your standard, so that at any point a mutual agreement is made, it would meet your standards.

**MOTION** was made by Lucas seconded by McGee to approve Ordinance #331 amending ordinance #323 Meeting Minutes. Motion carried. 1 No (Ogletree)

**ITEM 6: DISCUSS AND/OR APPROVE DEVELOPER'S AGREEMENT WITH GWI HOUSING XVII, INC.:**

Ramunni states you have just heard the specifics discussed by myself, Gene and Tommy Perry. I have the original, so we just need a motion.

**MOTION** was made by McGee seconded by Lucas to approve Developer's Agreement with GWI Housing XVII, Inc. Motion carried. 1 No (Ogletree)

**ITEM 7: DISCUSS AND/OR APPROVE DOLLAR GENERAL SITE PLANS:**

Whidden states we discussed this in the LPA meeting earlier tonight. Ramunni states it would be subject to the conditions pointed out on page 9.

**MOTION** was made by Lucas seconded by McGee to approve Dollar General Site Plan with the conditions. Motion carried.

**ITEM 8: DISCUSS AND/OR APPROVE MEMORANDUM OF AGREEMENT STATE OF FLORIDA:**

Brantley states this stems from Governor Scott's visit to Ft. Myers designating several Counties listed. Ramunni states I have reviewed it and it is in order.

**MOTION** was made by Ogletree seconded by McGee to approve Memorandum of Agreement State of Florida. Motion carried.

**ITEM 9: DISCUSS AND/OR APPROVE PROPOSAL FOR 6<sup>TH</sup> STREET SCHOOL BOARD LOT DRAINAGE:**

Schlueter states I'm just curious that you are so quick to approve for the City to pay \$36,000.00 for design and engineering, and that is not even the actual construction of it. I think there might be a little bit of discussion before you jump in. I am all for helping the school, but that is a big lump sum for the City to have to pay when technically it is not our property. Whidden states we spoke of this before and we were going to get a price for the engineers to design it. We were supposed to have notified the school, and Mike Pressley, we cannot pay for the whole bill. Schlueter states I just think the school should be a little more involved with this.

Whidden states Lucas withdrew her motion and McGee withdrew his second. We will put this on the next agenda.

**ITEM 10: DISCUSS AND/OR APPROVE GILBERT CHEVROLET QUOTE TO REPAIR 2012 FORD ESCAPE:**

Whidden states that vehicle is actually a little older than what I thought it was. What was the amount of our adjusters quote? McGee states \$5,285.54. Whidden states Gilbert's quote was \$6,056.00. Schlueter state the insurance sent the check minus what our deductible is. Whidden states the insurance said for Gilbert to fix it if we chose to do that. Schlueter states as far as I know the insurance company didn't say anything. They just sent the check to the City in that amount. That was the only price quote that we got was from Gilbert. Whidden states how many miles are on that vehicle? Schlueter states 12,000, it has very low mileage. Lucas states we just need to get it fixed. If you are thinking of getting a new one, what we should do is get this one fixed and put a new one in the budget for next year. Whidden states no I am not thinking about getting a new one, I am just trying to see if it is feasible, but seeing as it only has 12,000 miles. It is feasible. Ramunni states was the adjuster looking at the estimate when they were determining what they were going to pay us? Schlueter states I don't know. Brantley states yes

he had the quote. Ramunni states so it is paid at the amount of the estimate less our deductible. Schlueter states I don't know, I mean if our deductible is \$1,000.00 then they paid a little bit more. Ramunni states no the deductible is \$500.00. Decker states they paid for the towing. Schlueter states I don't know; I have not seen a bill for the towing. Decker states it is in the bills for tonight. I would like to know who authorized for it to be towed. Schlueter states I was the one that asked to have it towed to Gilbert. I did not know the procedure was to bring it to the warehouse. Whidden states I am fine with getting it fixed, I just didn't realize how low the mileage was on it.

**MOTION** was made by Lucas seconded by McGee to approve Gilbert Chevrolet quote to repair 2012 Ford Escape. Motion carries.

**ITEM 11: DISCUSS AND/OR APPROVE 2% RAISES FOR DEPARTMENT HEADS.**

Lucas states tell me who the Department Heads are. Whidden states Jerri Lynn, Maxine Brantley and Sam Briefman. We are the only ones to give them raises.

**MOTION** was made by Lucas seconded by McGee to approve 2% raises for Department Heads. Motion carries.

**ITEM 12: REPORT OF OFFICER.**

**12A: Public Work Director**

Schlueter states I have just two things that have just recently come up. One of our newer employees, Erick Morales, has given his notice. Friday will be his last day, but I did find out that we have a current employee who has water distribution training, he as actually gone and taken the courses. He is currently on the garbage truck, so I believe we are going to transfer him to that position and then we will hire a new person for the garbage crew. The other thing I have is, Kevin and I have been working on the addresses for the garbage containers that on the easement that we talked about in the budget workshop. Lucas states do you have any idea of when we are going to demolish Alvin's Bait and Tackle? Ramunni states I had to order a title search. I was going to do this under my reports, I had just gotten it in, and I wanted to make sure who is technically the record owner. There is the one mortgage on the property, and if you recall at the last meeting they had sent a letter saying they preserve all our rights to the property, so I was going to go ahead and initiate the demolition process and put them on notice.

Decker states the fire hydrant we removed from 6<sup>th</sup> Street, do you have any idea of when you are going to replace the sidewalk. It is our job to repair the sidewalk right? Schlueter states yes it is. McGee states where is this at? Schlueter states at 6<sup>th</sup> Street between Avenue E and Avenue F. Decker states form it up and pour some mud in there. Schlueter states ok.

Whidden states where are we on the sewer line? I know you got with Al. Schlueter states I did get a second quote for the full 1200 feet of line replacement; it is significantly higher than the first one.

Whidden states the other thing I have is, the Rice Motel, where are we with hooking that up to the sewer? Shcluetter states he was notified and I think he has until the end of this month. Brantley states I gave him 30 days to get it done.

**12B: City Attorney.**

Ramunni states I was asked to generate an auto accident requirement policy. I have done a draft and made some adjustments, so in the future there is no question as to what procedure to go by, and we need to incorporate it into the personnel policy. I have a copy here for you so you can take a look at it. McGee states will we need to adopt this into the personnel policy. Ramunni states we will once you take a look at it first. Decker states you don't want to adopt it tonight? Ramunni states if you are ready. I just have to find where in the policy it needs to be inserted. Decker states we can adopt it tonight, and he can move it. Lucas states I would rather wait until he gets it in legal terms before we adopt anything. Ramunni states the terms as you see them is how it is going to be, I just have to find what section to put it in the policy.

**MOTION** was made by Decker seconded by McGee to approve auto accident requirement policy. Motion carries. 1 No (Lucas)

Ramunni states in the last meeting you all had approved to sale the ½ lot that is not a buildable lot to the adjacent property owner, who is Erick Morales. I have the deed for Bret to sign and Maxine to notarize.

**12C: City Clerk.**

Lucas states the Florida Power and Light bill; can you go over it with me? The due is \$74,000.00. Brantley states this is for the usage, and the Co-op is for the wheeling charges, and FP&L is for the transmission. Lucas states are we really doing well with FP&L? Brantley states yes, I think we are.

**12D: Craig A Smith.**

Schriner states DOT, you have a SCOP Grant that we have to get going. Jerri Lynn and I are done going back and forth with DOT. The City is going to have to do an RFP and select 2 engineers. Lucas states we have to do it. Schriner states yes, we are just wasting time going back and forth with DOT. Whidden states alright, we are going to have to set it up and do it, we are running out of time.

**12E: CAS Governmental Services**

Vanassche states I would like to introduce Lexi Apperley, she just joined our team. She is a political science graduate from Florida State University, and she will be assisting with our grant administration. I wanted to bring you up to date on the DEP Storm Water Avenue R Grant. I was in Tallahassee and met with the DEP project manager, he had sent back a new form to fill out, we went through that and I resubmitted it to him with the changes. So hopefully in a couple weeks we should have that agreement. I am preparing for next year, I am starting early, so I

brought last year's delegation packet with me and I am going to leave it with you to start thinking about next year.

**12F: Water Department Supervision Reports**

NONE

**ITEM 13: APPROVAL OF BILLS IN THE AMOUNT OF \$86,457.65.**

**MOTION** was made by McGee seconded by Ogletree to approve the bill submitted list in the amount of \$86,457.65. Motion carried

**ITEM 14: CITIZENS COMMENTS / GENERAL CONCERNS.**

NONE

**ITEM 15: MAYOR AND COUNCIL MEMBERS TO GIVE REPORTS.**

Ogletree states this is my last meeting. Whidden states Harry has been on the Council for a long time, 32 years. He was on the Council when I worked for the City. Well you can still come to the meetings and I am sure I will see you in a card game every now and again. Whidden presents plaque to Ogletree for 32 years of dedicated service.

**ITEM 16: DISCUSS 2016-2017 BUDGET.**

Brantley states I gave you one tonight because we just had that meeting Friday; I did the changes that you all wanted.

**ITEM 17: DISCUSS FINANCIAL REPORTS IF NEEDED.**

NONE

**ITEM 18: ADJOURNMENT**

**MOTION** was made by Ogletree, seconded by McGee to adjourn. Motion carried.

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Maxine Brantley, City Clerk

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Bret Whidden, Mayor

Meeting adjourned at 8:30 pm

**THESE MINUTES ARE NOT VERBATIM. IF ANYONE WISHES TO LISTEN TO THE MEETING IN ITS ENTIRETY, DIGITAL RECORDINGS ARE AVAILABLE.**