



City Of Moore Haven
Post Office Box 399
Moore Haven, FL 33471-0399
863-946-0711

Date Received:

Application No.:

Fee Paid:

Receipt No.:

Hearing Date:

APPLICATION FOR SITE PLAN REVIEW

APPLICANT INFORMATION

1	Name of property owner(s):
2	Owner mailing address:
3	Name of applicant(s) if other than owner:
4	Applicant mailing address:
5	Name of contact person (relationship):
6	Contact person daytime phone(s):
7	Engineer: Name, address and phone number:
8	Surveyor: Name, address and phone number:

PROPERTY and PROJECT INFORMATION

9	Property address/directions to property:
10	Legal description: Attach Copy of Deed.
11	Parcel Identification Number:
12	Current Future Land Use Designation:
13	Current Zoning District:
14	Describe the project including all proposed uses, type of construction and conceptual building layout, how the business or use is expected to operate on the site, including but not limited to: number of employees expected; hours of operation; location, extent and type of any outdoor storage or sales, etc., and fire flow layout. Use additional page if necessary.
15	Describe existing improvements on property (for example, the number and type of buildings, dwelling units, occupied or vacant, etc.). Use additional page if necessary.
16	Total land area in square feet (if less than two acres): _____ or acres: _____

17	Is proposed use different from existing or prior use:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
18	Number and description of phases:		
19	Source of potable water:		
20	Method of sewage disposal:		
ATTACHMENTS REQUIRED FOR ALL APPLICATIONS Refer to referenced subparts of Section 125-66 for detailed regulations.			
21	§ 125-66D(1): Vicinity map at a scale no greater than 1' = 400 feet.		
22	§ 125-66D(2): Boundary survey of tract.		
23	§ 125-66D(3): Site plan.		
24	§ 125-66D(4): Existing topography with maximum contour interval of two feet.		
25	§ 125-66D(5): Proposed finished grade by contours.		
26	§ 125-66D(6): All existing and proposed street right-of-way reservations and easements.		
27	§ 125-66D(7): Density or intensity of land use.		
28	§ 125-66D(8): Location, size, and character of common open space and form of organization proposed to own and maintain common open space.		
29	§ 125-66D(9): Proposed location, general use, number of floors, height and net and gross floor area for each building.		
30	§ 125-66D(10): Location, type and size of vehicular entrances to site.		
31	§ 125-66D(11): Location, type, size, and height of fencing, retaining wall, and screen planting.		
32	§ 125-66D(12): All off-street parking, loading space, and walkways.		
33	§ 125-66D(13): All proposed signs and exterior lighting.		
34	§ 125-66D(14) Provisions for adequate disposition of natural and stormwater.		
35	§ 125-66D(15) Provisions for adequate control of erosion and sedimentation.		
36	§ 125-66D(16) A Landscape plan.		
37	§ 125-66D(17) The location of phase lines indicating all applicable construction phases.		
38	§ 125-66D(18) Development schedule.		
39	§ 125-66D(19) Covenants, grants, easements, dedications and restrictions.		
40	§ 125-66D(20) Any additional data, plans, or specifications which the applicant believes is pertinent and will assist in clarifying the application.		
<p>NOTE: Submissions will be reviewed by the City Planner for all necessary documentation. The Applicant will be notified at least 10 days prior to the Advisory Board meeting whether or not additional information is required to proceed or if the review will be rescheduled to the next Advisory Board meeting.</p>			
CONFIRMATION OF INFORMATION ACCURACY			
<p>IF ANY PERSON GIVES FALSE OR INCOMPLETE INFORMATION ON THIS APPLICATION, THE ACTION OF THE BOARD MAY BE NULL AND VOID.</p> <p>I hereby certify that the information in this application is correct. The information included in this application is for use by the City of Moore Haven in processing my request.</p>			
_____		_____	
Signature	Printed Name	Date	

For questions relating to this application packet call LaRue Planning & Management Services, Inc. 239-334-3366