

# **CITY OF MOORE HAVEN CHALO NITKA GROUNDS RENTAL/USE RULES AND REGULATIONS**

*The policy set forth may be changed without notice by the City of Moore Haven City Council.*

## **1. PEOPLE ELIGIBLE TO USE THE FACILITY**

- A.** The Chalo Nitka Grounds (hereinafter “Premises”) may be used by any person, organization or entity on a first come basis by scheduling the event with the City of Moore Haven City Hall and making the proper application including full compliance with the Rules and Regulations set forth below.

## **2. APPLICATION FOR PERMISSION TO USE THE FACILITY**

- A.** Application must be made at the City of Moore Haven City Hall.
- B.** The rental request application including the rules and regulations governing the use must be signed by the applicant before rental of the facility will be approved.
- C.** A deposit fee is required at the time of application in accordance with the fee schedule set forth below and shall be made payable to the City of Moore Haven.
- D.** The **applicant** shall be responsible for clean-up and repair of any and all damage to the Premises including any personal property or fixtures thereon.
- E.** The applicant or its designated representative shall apply in person. Applications for rental of the Premises will not be accepted more than 90 days nor less than 45 days in advance of the actual date of the event; requests less than 45 days shall be approved by the City Manager.
- F.** The applicant shall be present for the entire event and shall oversee all clean-up following the event

## **3. GENERAL RULES AND REGULATIONS APPLICABLE TO ALL USERS**

- A.** Alcoholic beverages are not permitted on the Premises, unless prior to the function special permission is granted by the City Manager. Any request for permission for the consumption of alcoholic beverages shall be in writing at time of the original application for use of the facility. In addition, the applicant is responsible for obtaining in advance any special event license required by the State of Florida Division of Alcohol and Beverages. If alcohol is approved, the applicant shall hire a Glades County Sheriff’s Department off-duty law enforcement officer to secure the safety and welfare of parties involved.
- B.** In the event the Glades County Sheriff’s Department officer believes that the use of the facility is not in accordance with the rules and regulations or laws or that the use of alcohol or conduct of persons in attendance threatens the health, safety and welfare of any person, said officer(s) have the authority to immediately terminate the event and order those persons in attendance to immediately vacate the Premises. Any person who fails to obey the directive to immediately vacate shall be subject to arrest. The applicant shall be responsible for any damages, monetary or otherwise, as a result of any pre-mature closure of the facility. The City of Moore Haven shall not be responsible for any refund of the rental fee in the event the event is terminated by law enforcement.

- C. Grounds will be available from 8:00 am to 12am for any nonprofit or charitable event and 8am to 1am for any for profit event.
- D. Any person causing a disturbance or who violates the rules and regulations will be permanently banned from the Premises.
- E. BYOB (Bring your own Bottle) **SHALL NOT** be placed on any advertising of function to be held.
- F. Applicant shall execute a hold harmless and indemnity agreement at the time the application is executed along with special event insurance in the amount of one million dollars (\$1,000,000.00) which shall remain in full force and effect through and including the date of the event. In addition, the City of Moore Haven and the Glades County School Board shall be named as an additional insured.

**4. CLEAN UP**

- A. Applicant shall be responsible for clean-up. In the event additional cleaning including the removal of all trash and debris is required in the City Manager's sole discretion, the City reserves the right to utilize its personnel to clean and remove all trash and debris and the time associated with the use of City personnel shall be deducted from the applicant's deposit. The clean-up shall be completed by the date and time indicated on the application but in no event later than 8am on the day following the event.

**5. LAW ENFORCEMENT AUTHORITY TO CLOSE THE FACILITY AND NUMBER OF OFFICERS REQUIRED**

- A. During any event, if the Supervisor for the Glades County Sheriff's Department reasonably believes that the imminent threat of the public health, safety and welfare of any person exists for any reason, the Supervisor has the authority to immediately close the facility. The City of Moore Haven assumes no liability for damages or any refund of the rental fee as a result of the closure pursuant to this section.
- B. The Glades County Sheriff's Department shall be informed of all scheduled functions and shall be notified of whether alcohol has been approved for the event. A minimum of one officer shall be required for any event where an alcoholic beverages special event license is obtained. Additional officers shall be required for every 100 persons in attendance. The applicant shall provide proof of notification to the Glades County Sheriff's Department in accordance with this section. Failure to provide written proof shall result in the cancellation of the event.

**6. RENTAL FEE**

- A. Small Events-----\$125.00 rental fee plus a \$500.00 security/clean-up deposit. (upon discretion of City Manager/Council/Clerk)
- B. Non-Profit Events-----\$500.00 rental fee plus a \$500.00 security/clean-up deposit.
- C. For Profit Events-----\$2,500.00 rental fee, plus \$1,000.00 security/clean-up deposit.
- D. Meetings for school functions of the Glades County School District and any Glades County governmental agency, Glades County charity or Glades County political event are exempt from rental fees and security deposit. Said school, charitable or persons responsible for a political event remain responsible for any damage to the Premises, injury to persons or property and clean-up and removal of all trash or debris.,

**7. NOISE DISTURBANCE PROHIBITED (Ordinance 79-1)**

No person in attendance of any event on the Premises shall make, continue or cause to be made or continued any noise disturbance in accordance with the terms set forth in the Noise Ordinance.

**Sound levels by receiving land use.**

Public space: Time 7:00 a.m. – 10:00 p.m. Sound Level Limit dBA 66.

10:00p.m. – 7:00 a.m. Sound Level Limit dBA 55.

The Glades County Sheriff Department and the City of Moore Haven Code Enforcement Officer are empowered to investigate any situation where a person is in violation of the referenced Ordinance and may issue any citation for a violation thereof.