

**MINUTES OF THE CITY OF MOORE HAVEN MEETING ON  
JULY 5, 2022, AT 7:00PM, IN THE CITY COUNCIL CHAMBERS AT CITY HALL, 299  
RIVERSIDE DRIVE, MOORE HAVEN, FLORIDA, 33471.**

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Council Members Present:

Bret Whidden, Mayor  
Jacob Eighner, Vice Mayor, Financial Officer  
Marcus "Marc" Decker  
Clay Browning (CALLED IN)  
Jan Gunn

Others Present:

Ashley Wills, City Clerk  
Larry Tibbs, City Manager  
Brandon Roberts, Public Works Director  
Steve Ramunni, Attorney

**ITEM 1: ROLL CALL:**

Given by Whidden.

**ITEM 2: INVOCATION AND PLEDGE:**

Invocation given by Connie. Pledge lead by Gunn.

**ITEM 3: ADDITIONS OR DELETIONS TO THE AGENDA:**

NONE

**ITEM 4: DISCUSS AND/OR APPROVE THE FOLLOWING MEETING MINUTES:**

June 21, 2022, Regular meeting minutes.

**MOTION:** by Eighner to approve the meeting minutes for June 21, 2022, seconded by Gunn  
Motion Carried.

**ITEM 5: REPORT OF OFFICERS:**

**CITY MANAGER:**

**Mr. Tibbs** states the City Clerk office was able to get our audited financial statements in by June 30<sup>th</sup> which was the deadline.

**Whidden** states where are we on the rate increase on the electric?

**Mr. Tibbs** states it's been approved by the public service commissions.

**Wills** states it goes into effect this billing.

**CITY ATTORNEY:**

Ramunni states everything I had us CaPFA related, getting Angela hired is a big relief and I have coordinated with Ted to get her started. I'm sorry to announce that the \$400.00 we thought we were getting for settling that judgement, we are not because we have already satisfied the judgment like 20 years ago.

**CITY CLERK:**

NONE.

**CRAIG A. SMITH**

NONE.

**CAS GOVERNMENT SERVICES:**

**CAS** states I don't really have a report, I'm here if you'll have any questions on the DEO grant, representative Brawl is in without any competition, and representative Brawl will be the new senator they all have a two orientation after the election takes place so senator Brawl will be official at that time. I'm going to be reaching out to her office to she when she will be taking appointments.

**WATER PLANT SUPERVISOR:**

**Roberts** states the fuel tank they start unhooking that today and have it cleaned out, they will be bringing in the crane in the morning to remove it and set the new on in place, its looking like on Friday we will have the tank installed and back in operations. We had some issues with our lift stations that's wastewater, but we got that taken care of we had to pump out a few lift stations.

**Decker** states how many guys were absent from work today?

**Roberts** states including Leitner, Sewell is out for the remainder of this week due to his back he has been walking with a cane. He is not getting paid for it he is taking leave with no pay. He has no time he came to me this morning and asked if we could ask the guys to give him some time. I told him that I don't think that's going to happen, the reason being is he goes through his very quickly as soon as he gets it.

**Whidden** states no, that's just what we were talking about awhile back when someone gets to needing something and he won't have anything to give them. But he doesn't have any sick time or vacation time?

**Roberts** states no.

**Tibbs** states and his injuries are not job related.

**Whidden** states my concern is an employee that has enough issues that he has no PTO/ sick time/vacation time that is my concern there. How does he use his vacation and sick time?

**Roberts** states honestly when he gets the time, he uses it.

**Gunn** states dose he call off or schedule time off?

**Roberts** states both, I guess after I left, he took a week off so that left the plant without an operator, so AL had to pick up the shifts.

**Whidden** states is that vacation time? That had to be approved by a supervisor.

**Roberts** states yes that was vacation time, I don't think I did that, but we can go back and look.

**Whidden** states how does he use his sick time?

**Roberts** states if one of his kids are sick or something like that.

**Whidden** states Roberts and/or Tibbs needs to counsel Sewell when he comes back to work about taking off so much time, that's not being a reliable employee and that's abusing time, so he needs to figure out if he wants to work at the City because that's a full-time position.

**Gunn** states do we have a policy that states if you take off so many days unpaid that its disciplinary unless you have a doctor's note?

**Ramunni** states not quite like that.

**Whidden** states he needs a supervisor to explain things to him, that will be Roberts or Tibbs.

**Decker** sates how many were out?

**Roberts** states I Leitner, Lazaro, Felicia, Steve, and Sewell.

**Decker** states on the 22<sup>nd</sup> I asked you to cut that field by the basketball court and your response was "that's right on the top of my list" but it did not get cut until the 29<sup>th</sup> can you tell me why?

**Roberts** states the biggest thing is we are down a CDL driver, and I have been using all the CDL drivers we have and the biggest one we use is Trey he deals with our dumpsters in the mornings so when I pull Trey form mowing with the bush hog something is going to go missing because we are down, I try my very best to get Langford to do the dumpsters so Trey can get onto mowing. I talked to King today and I'm not going to be moving Trey anymore. I will have to myself, or Langford will have to get into the truck and get the dumpsters.

**ITEM 6: DISCUSS AND/ OR APPROVE PAYING INV# 128138 TO ACLARIAN IN THE AMOUNT OF \$825.00 FROM ARPA FUNDS FOR THE NEW SYSTEM:**

**MOTION:** by Decker to approve paying inv# 128138 to Aclarian in the amount of \$825.00 from ARPA funds for the new system, seconded by Gunn. Motion carried.

**ITEM 7: DISCUSS AND/OR APPROVE POSSIBLE CHANGES TO PERSONNEL RULES AND REGULATIONS FOR EMPLOYEE/ APPLICANT LICENSE:**

**Tibbs** states we do advertise it that we only hire people with licenses but if you look at the employee handbook its not clear that it states that, it does have a comment in there about continuing your licenses and another section about probation if you need 90 days to get your license, but we don't do that either that part of the policy is outdated. I took an attempt to suppose some changes in there that if anyone applicable to hired to operate City owned vehicles/ equipment that are licensed with on road use must comply with applicable City/ County or states license requirements they will be responsible for having the appropriate license at the time of employment and maintain that license during the operation of their employment and copies of the license with be kept in their personal file. Also, another subject came up about would we hire someone who doesn't have a license and that may have experience operating equipment that does not require an operator's license, I did write a section there that says any applicant hired to operate City owned vehicles/ equipment that are not required to have licenses for on road use must be able to demonstrate the skills and experience to operate that vehicle/equipment, those vehicles should not be operated in an area where any City/ County or state requires license.

**Gunn** states what vehicles would not require a license?

**Whidden** states lawn mowers, mules, tractors etc...

**Ramunni** states I would suggest continuing this to the next meeting.

**MOTION:** by Gunn to continue to the next meeting, seconded by Decker. Motion carried.

**ITEM 8: EXECUTION OF GRANT AGREEMENT #D0209 WITH DEO FOR THE DOWNTOWN REVITALIZATION STORMWATER AND ROADWAY INFRASTRUCTURE IMPROVEMENTS PROJECT:**

**Tibbs states** this is the DEO grant agreement, for the grant the City is getting once we execute the grant agreement it will go back to the state for them to execute and then that will be our point to start officially doing actions against this grant. I handed out something at the meeting the other night In addition we have been awarded the \$934,690 from the state for drainage improvements that grant is being work through FDEP now, once that grant is finalized, we should be able to do this project without using any of the City's funds.

**MOTION:** by Decker for execution of grant agreement #D0209 with the DEO, seconded by Gunn. Motion carried.

**ITEM 9: DISCUSS AND/OR APPROVE UPGRADE OF CITY COUNCIL CHAMBER FOR EXPANSION OF BROADBAND (ARPA):**

**Tibbs** states after our meeting last week with trying to do interviews it was brought to my attention that we should upgrade the council chambers to some sort of broadcast system to be able to do meetings/ interviews virtually.

**Whidden** states how would we do that?

**Tibbs** states we would have someone come in and put together a system for us with monitors a sound system and livestreaming equipment.

**Whidden** states go ahead and investigate it and get some figures.

**Tibbs** states we will get the paperwork together and come back to you all for an approval.

**ITEM 10: APPROVAL OF THE BILLS IN THE AMOUNT OF \$100,174.65:**

**MOTION:** Eighner to approve the bills in the amount of \$100,174.65, seconded by Gunn. Motion carried.

**ITEM 11: CITIZENS COMMENTS/GENERAL CONCERNS:**

NONE.

**ITEM 12: MAYOR AND COUNCIL TO GIVE REPORTS:**

**Decker** states I would like to see code enforcement to work a Saturday, we have discussed this, but it has never come about, one Saturday or half a Saturday a month. Saturday morning when these contractors or who ever come into town.

**Whidden** states we have talked about code enforcement and animal control to work a Saturday or half a Saturday a month because a lot of things do happen on the weekend, its definitely something Tibbs can talk to code enforcement about.

**Decker** states how are we with the paint?

**Roberts** states the school kids they are going to start painting tomorrow they had to stop pressure washing due to kids in the park. We already have all the paint, but the boat docks out here MCM has all our color coding and so they are on a national back order.

**Decker** states do you have any caps those poles will rot with that water coming in.

**Roberts** states we have one and a used one in the office.

**Decker** states I noticed we have 10 30-35ft poles over there do you think that's enough for right now?

**Roberts** states I don't know much about line work, but King said we should be good, me and King had a conversation about the Council being concerned, about not having enough poles. Tibbs and I did get the emails and it did get delivered.

**Whidden** states there should be no reason we should be running short on poles due to supply and demand and the turn around time on them and on transformers are way out.

**Roberts** states what you think would be the right number to keep in the yard?

**Whidden** states that's up to you all.

**Decker** states at least 60-80 poles of verity.

**ITEM 13: DISCUSS FINANCIAL STATEMENTS IF NEEDED:**

NONE.

**ITEM 14: ADJOURNMENT:**

**MOTION:** by Eighner to adjourn, seconded by Gunn. Motion carried.

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**Ashley Wills, City Clerk**  
Meeting adjourned at 7:50 P.M.

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**Bret Whidden, Mayor**