

**MINUTES OF THE CITY-COUNTY PUBLIC WORKS AUTHORITY REGULAR MEETING
JANUARY 26,2026, AT 5:00 P.M. AT THE CITY HALL COUNCIL CHAMBERS
299 RIVERSIDE DRIVE, MOORE HAVEN, FLORIDA**

Authority Members Present:

Marc Decker
Clay Browning (Chair)
Alisha Beck
Bradley Smith
RaShonda Croskey
Jerry (Gator) Sapp
Tim Stanley
Hattie Taylor
Jeff Patterson (Vice Chair)
Jeff Barnes

Others Present:

Melissa Arnold, Deputy City Clerk
Brad Simmons, Public Works Superintendent
Steve Ramunni, City Attorney
Larry Tibbs, City Manager
Paul Carlisle, County Manager

ITEM 1: ROLL CALL: Given by Browning.

ITEM 2: INVOCATION AND PLEDGE OF ALLEGIANCE:

Invocation given by Beck and Pledge of Allegiance lead by Browning.

ITEM 3: DISCUSS AND/OR APPROVE THE FOLLOWING MEETING MINUTES:

NOVEMBER 24, 2025, REGULAR MEETING MINUTES.

MOTION: By Beck to approve November 24, 2025, Regular Meeting Minutes, seconded by Patterson motion carried.

DECEMBER 22, 2025, REGULAR MEETING MINUTES.

MOTION: By Decker to approve December 22, 2025, Regular Meeting Minutes, seconded by Patterson motion carried.

ITEM 4: ADDITIONS, DELETIONS, AND CORRECTIONS TO THE AGENDA.

None.

ITEM 5: DISCUSS SEWER BILLING FOR SPORTSMAN VILLAGE:

Tibbs states with the completion of the Danials Road lift station. They have connected to the lift station and deactivated theirs. They get their water from South Shore Water Association, and their electricity is from Glades Electric. We met previously to try and come up with a way to do their billing. They have one master water meter that we will go over and read monthly. As far as determining the bill as their population comes and goes, they will submit a list of who is there at the time.

Ramunni states we will be billing the entity, and they will be responsible for paying.

Browning states is there one base rate or does everyone in the park pay a base rate.

Tibbs states we will bill them monthly on the base rates for those who are there.

Patterson states if we are doing that then there is no way for us to know if there are more people there or not. It would be easier to have one base rate.

Ramunni states in our Ordinance the base rates are determined by the meter size. If we have a base rate for master meters, it should be uniformed across the board.

Carlisle states typically with a master meter you charge a base rate based on the meter, then they divided the billing out amongst the customers.

MOTION: By Patterson to table the topic until the information on the base rates are received, seconded by Barnes.

Arnold states the base rate for a 3inch meter is \$330.40 a month and \$6.25 per thousand gallons.

Beck states I think we should charge them a base rate off their meter size and then they can distribute the cost to their customers.

Ramunni states there is also a deposit of \$640.00.

ITEM 6: DISCUSS AND/OR APPROVE CRAIG A SMITH PROPOSAL No. OCASA-0713 FOR ENGINEERING AND DESIGN FOR THE WWTP, FDEP PROJECT No. CQ004 IN THE AMOUNT OF \$1,436,502.22:

Tibbs states back in 2021 CCPWA went out with an RFQ for engineering services and according to the statues for those services you have to select based on qualifications and experience.

Ramunni states what is the total grant we have to work with.

Carlisle states \$8.3 million.

Ramunni states that when you add both together, we will be short about \$400,000.00.

Stanley states could we send it out for another bid.

Tibbs states when we did the original RFQ we ended up only getting one response. The problem is with the size of our projects and how few there are, it is hard to get other companies to make a proposal on.

Carlisle states one concern I would think is we would be in jeopardy of not being reimbursed and we would have to come up with that \$400,000.00.

Patterson states I know this is a CCPWA meeting, but the grant in is just Glades County's name which means Carlisle is solely responsible for it. I would feel a lot better if we went out for bids on some of this. Is there anyway we can have an RFQ done in 90 days.

Ramunni states it would be an RFP problem not an RFQ.

Tibbs states with engineering you have to do an RFQ.

Ramunni states what exactly are you looking for? A better price because then you would be getting into a secondary exercise that will put, you will back further. Is there a way to continue this until next month and we can discuss some of the entries because my concern is what we are going to do if we are half a million dollars short.

Craig A Smith states if it is more, we can reduce the scope.

Ramunni states if you were going to reduce the scope, what are you going to reduce.

Craig A Smith states part of the repairs.

Patterson states that is not going to help anything.

Carlisle state under 286055 we can also negotiate.

MOTION: Patterson to allow Carlisle and Ramunni to negotiate with Craig A Smith on the engineering and design for the WWTP FDEP Project and to bring back to the next meeting, seconded by Stanley motion carried.

ITEM 7: ITEM 6: DISCUSS AND/OR APPROVE CRAIG A SMITH PROPOSAL No. OCASA-0714 FOR ENGINEERING AND DESIGN FOR BOWDEN ESTATES SEPTIC TO SEWER, FDEP PROJECT No. QG028 IN THE AMOUNT OF \$464,897.00:

MOTION: By Stanley to approve Craig A Smith proposal; No. OCASA-0714 for the engineering and design for Bowden Estates Septic to Sewer FDEP project No. QG028, seconded by Patterson motion carried.

ITEM 8: PUBLIC WORKS SUPERINTENDENT TO GIVE REPORT:

Simmons states we had two pumps out for repairs at the lift station; they are back and in we are just waiting on a couple of floats. At the Plant they have one more permeator pump to get back and have laser leveled.

Carrol states we are waiting for some pumps to get resealed, but we are in compliance.

ITEM 9: CRAIG A. SMITH TO GIVE REPORT:

Shrum states Phase 6 Septic to Sewer Project is moving right along. The Contractors have the gravity sewer manhole installed; we are now working in the alleyways on Railroad. I wanted to inform you about the GIS mapping of the utilities is moving along, we did schedule some staff training here on 2/5/2026.

ITEM 10: CAS GOVERNMENTAL SERVICES TO GIVE REPORT:

None.

ITEM 11: CITY MANAGER TO GIVE REPORT:

None.

ITEM 12: COUNTY MANAGER TO GIVE REPORT:

Carlisle states on our trip to Tallahassee Patterson and I got to meet with the secretary for DEP, the governor's staff explained all of our sewer projects. He is very supportive of the projects as well.

ITEM 13: STEVE RAMUNNI TO GIVE REPORT:

Ramunni states we are going to change the meeting to the 4th Tuesday of the month.

Beck states it was approved in the previous meeting.

ITEM 14: CITIZENS NOT ON THE AGENDA:

Citizen Orlando states I own the property next to First Bank. I am doing a tire shop there. I am also speaking to a Coach about doing boxing for kids. Think it would be great for the youth in Moore Haven. But the sewer line is about 100 ft from my building. I wanted to know if I put a lift station on my property can you help me connect to it?

Craig A Smith states I discussed it and sent him the plans. And he mentioned it is 100ft from his building.

Carlisle states he would only need about a 1 ½ or 2in line.

Citizen Orlando states whatever we break on the road or grass that is damaged I will repair/replace.

Ramunni states can you come up with an agreement and cost so we can all be on the same page. And we can put it on the agenda for the next meeting. Another question I have is, are your intended uses for that building are allowed.

Citizen Orlando state for the sporting things I want to do is allowed its zoned C-1 and as for the tire shop, I am working on the paperwork on it because it has to be C-2.

ITEM 15: APPROVAL OF THE BILLS SUBMITTED LIST IN THE AMOUNT OF \$43,540.80:

MOTION: By Patterson to approve the bills submitted list in the amount of \$43,540.80 seconded by Beck motion carried.

ITEM 16: ADJOURNMENT:

MOTION: By Patterson to adjourn the meeting, seconded by Barnes motion carried.

Melissa Arnold, Deputy City Clerk
Meeting adjourned at 5:48 P.M.

Clay Browning, Chairman